

FOREVERGREEN

NEWSLETTER

OUR COMMITMENT +
YOUR INVOLVEMENT = FOREVERGREEN

Bentall Kennedy's ForeverGreen commitments include energy efficiency and carbon emission reductions, waste diversion, water conservation, and a healthy workplace.

We have created this tenant resource to provide information and inspiration for a cleaner, greener place to work.

**Together we can be
FOREVERGREEN.**

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MAKE A DIFFERENCE!

PRINT AND COPY FEWER DOCUMENTS.

CHANGE YOUR COMPUTER DEFAULT TO PRINT DOUBLE SIDED.

PRINT TWO PAGES PER SIDE.

SAVE AS PDF AND FILE ELECTRONICALLY.



TAKE IT FURTHER!

Find out if your organization has a paper purchasing policy that gives preference to environmentally-preferable attributes. For more information visit the EPA's Environmentally Preferable Purchasing – Paper webpage: [HTTP://EPA.GOV/EPP/PUBS/PRODUCTS/PAPER.HTM](http://EPA.GOV/EPP/PUBS/PRODUCTS/PAPER.HTM)

PAPER REDUCTION

STOP AND THINK BEFORE YOU HIT THAT PRINT BUTTON! DO YOU KNOW HOW MANY SHEETS OF PAPER YOU PRINTED YESTERDAY?

On average, each North American uses 20,000 sheets of paper per year, or almost 55 sheets per day! This is roughly equivalent to one 15-foot tall pine tree per person. By reducing the amount of paper used at work we are preserving forests and reducing solid waste.

Saving paper also saves money. A recent study estimates that associated paper costs could be as much as 31 times the purchasing costs (not including labor). So, that ream of paper that your company paid \$5 for really could cost up to \$155!





MAKE A DIFFERENCE!

REDUCE AND REUSE FIRST.
FIRST LOOK TOWARDS
REDUCING CONSUMPTION AND
REUSING WHENEVER POSSIBLE.

USE YOUR BINS CORRECTLY.
KNOW WHAT CAN AND
CANNOT BE RECYCLED IN
YOUR WORKPLACE. IF YOU
AREN'T SURE, CONTACT
YOUR PROPERTY MANAGER.

REMEMBER...
RECYCLING IS A THREE-STEP
PROCESS. COLLECTING USED
MATERIALS IS THE IMPORTANT
FIRST STEP. THE SECOND STEP
INVOLVES USING THE MATERIALS
IN THE MANUFACTURING OF
NEW PRODUCTS. THE FINAL
STEP IS PURCHASING AND USING
RECYCLED PRODUCTS.



TAKE IT FURTHER!

Waste Reduction Week is
October 20-26, 2014.

Groups and individuals from
across Canada are celebrating
Waste Reduction Week by
rethinking, reducing, reusing
and recycling.

Proclaim waste reduction week
and hold an employee event
(e.g. a lunch and learn) to get
everyone at your organization
excited about going green!

For event ideas and to register
your event visit:

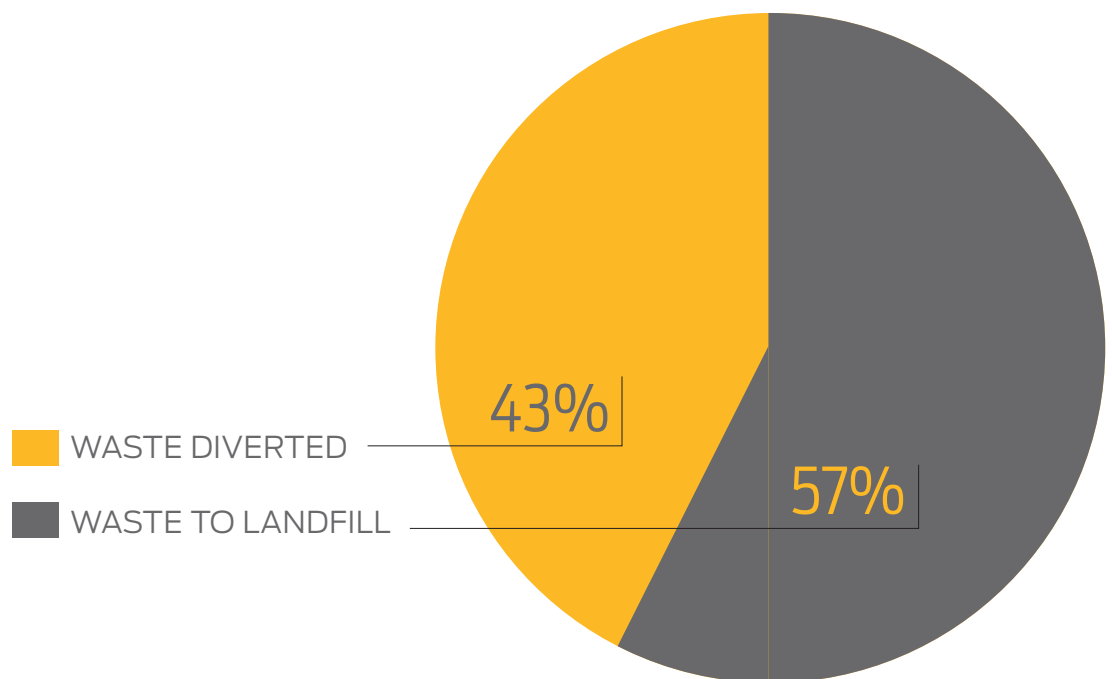
WWW.WRWCANADA.COM

RECYCLE RIGHT

A LOT OF WHAT CAN BE RECYCLED AT WORK ENDS UP
IN THE TRASH. RECYCLE RIGHT AT WORK BY MAKING
SURE EVERYTHING GETS SORTED INTO ITS PROPER BIN.



Waste diversion is the percentage of total waste that is diverted from landfill through composting, reusing or recycling. In 2013, the average waste diversion rate across Bentall Kennedy office buildings was 43%. While above average, there is still a lot of room for improvement, as some office buildings have found it possible to achieve over 90 percent of waste being diverted into reuse or recycling!





MAKE A DIFFERENCE!

DONATE IT! BEFORE DISCARDING YOUR OLD ELECTRONICS DETERMINE IF YOU HAVE A RELATIVE OR FRIEND THAT CAN USE THEM. OR LOOK FOR A NON-PROFIT ORGANIZATION THAT CAN USE IT, SUCH AS COMPUTERS FOR SCHOOLS.

UPGRADE IT! SOMETIMES IT ISN'T NECESSARY TO PURCHASE A NEW DEVICE. UPGRADING YOUR ELECTRONIC CAN INCREASE ITS LIFESPAN.

RECYCLE IT! MOST CANADIAN MUNICIPALITIES HAVE E-WASTE RECYCLING PROGRAMS IN PLACE WHICH ENSURE THAT OLD ELECTRONICS ARE RECYCLED PROPERLY.



TAKE IT FURTHER!

Make it easier for your coworkers to recycle their old electronics. Organize an e-waste drive at your workplace and schedule a pick-up from a responsible collector. Check with your property manager, as they may already conduct regular pick-ups.



E-WASTE

WE ALL WANT THAT FANCY NEW SMARTPHONE! BUT EVER STOP TO THINK ABOUT HOW OUR DESIRE FOR THE LATEST AND GREATEST GADGETS IS IMPACTING THE ENVIRONMENT?

Electronic waste (e-waste) is one of the fastest growing waste streams in the world. 40 million metric tonnes of e-waste is produced each year. This would fill enough rail cars to circle the whole world!

According to some estimates, only 5-15% of this e-waste is actually recycled responsibly. The rest of it is likely being stored, disposed of in landfills, or is in some cases illegally shipped overseas.



MAKE A DIFFERENCE!

FIND OUT IF YOUR ORGANIZATION HAS A VOLUNTEER OR DONATION PROGRAM ALREADY IN PLACE. IF IT DOES, GET INVOLVED!

SUGGEST A TEAM BUILDING VOLUNTEER ACTIVITY TO BUILD MORALE AND HELP THOSE IN NEED.

THINK ABOUT WHICH CHARITABLE ORGANIZATIONS YOU FEEL STRONGLY ABOUT AND MAKE A DONATION.



TAKE IT FURTHER!

Thank you for your interest and involvement in ForeverGreen!

It's time to get excited for next year! In 2015 we will participate in some fun events including Sweater Day, Earth Hour and Earth Day and continue to focus on reducing our collective impact across the buildings we manage.

Has your organization established a Green Team recently? If so, we can provide additional resources and support materials to help you go further. **TALK TO YOUR BENTALL KENNEDY PROPERTY MANAGER TO LEARN MORE.**



GIVING BACK, LOOKING FORWARD

HEY FELLOW CANADIANS, GIVE YOURSELF A PAT ON THE BACK! LAST YEAR 84% OF US DONATED TO CHARITY. THIS DECEMBER LET'S GO FURTHER!

December is a time for giving. During the hustle and bustle of the holiday season let's not lose sight of the fact that about 1.6 million Canadian households (nearly one in eight families)

struggle to put food on the table. Let's take time during the holiday season and give back to our communities in any way we can, whether that be money, food or volunteering our time.



HOW DID SUN LIFE FINANCIAL CENTRE PERFORM IN 2013?



TOTAL LANDFILLED WASTE =
DOWN 25.8% COMPARED TO 2012



GREENHOUSE GAS EMISSIONS =
DOWN 20% SINCE 2009



WATER USE =
DOWN 8.2% SINCE 2012



CERTIFICATIONS=
LEED Canada EB:OM Gold (Existing Building, Operations and Maintenance) and BOMA BEST, Level 3



ENERGY STAR
AWARD 2014

PARTNER OF THE YEAR
Sustained Excellence

6 years in a row, Bentall Kennedy has been recognized as an ENERGY STAR Partner for our commitment to energy management and reducing consumption.

For additional information on ForeverGreen contact your Property Manager or visit www.bkforevergreen.com